



Singleton CE Primary School Risk Assessment and Contingency Plan - SEPTEMBER 2021

Covid 19. Singleton CE Primary School is following the guidance and information provided by Public Health England and the DfE. This assessment records site specific arrangements.

[Click here to read the Government Guidance](#)

What are the hazards?	Who might be harmed and how?	Existing Control Measures	Additional Control Measures	Action by:	Timescale	Done
Transmission of Covid 19	All persons on school site	<p>The school has been following all of the guidance and measures set out by the DFE, as much as has been possible.</p> <p>From September '21, the school will follow the guidance as specified, namely:</p> <ol style="list-style-type: none"> 1. Ensure good hygiene for everyone. 2. Maintain appropriate cleaning regimes. 3. Keep occupied spaces well ventilated. 4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19. 	<p>Ensure that all visitors follow the signing in and hand sanitising procedures.</p> <p>Ensure that any cover or visiting teachers are aware of this risk assessment.</p> <p>Visitor signage information in main entrance hall.</p> <p>Copy of this on Notice Board and on School Website</p>	Member of staff greeting them.	<p>On-going</p> <p>By Sept '21</p>	

What are the hazards?	Who might be harmed and how?	Existing Control Measures	Additional Control Measures	Action by:	Timescale	Done
Transmission of Covid 19	All persons on school site	<p>Good hygiene – hand sanitizer in all classrooms/entrance will remain in place and the same checking / refilling as during the previous guidance will continue.</p> <p>Children will continue to be reminded to wash hands thoroughly and use hand sanitizer where appropriate.</p> <p>All hands must be washed in some way before going out to break and before eating lunch.</p>	<p>Classes to continue to be checked by the class teachers and refilled as necessary</p> <p>Adults to remind children of good handwashing practice – specific lesson: 06/09/21</p> <p>Posters in cloakrooms</p>	<p>All class teachers</p> <p>All staff with children at these points</p> <p>TS</p>	<p>On-going</p> <p>Ongoing – Sept '21</p> <p>Sept '21</p>	
Transmission of Covid 19	All persons on school site	<p>Maintain appropriate cleaning regimes.</p> <p>Cleaning services to continue as per the previous year.</p>	Continue to monitor	TS/MH	On-going	
Transmission of Covid 19	All persons on school site	<p>Keep occupied spaces well ventilated.</p> <p>Continue to open windows in all occupied spaces to allow for ventilation</p>	ALL STAFF to continue to action this for classrooms / staff room during the morning opening routine. Staff to open any unopened windows when they enter a room.	TS	On-going	

Transmission of Covid 19	All persons on school site	<p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.</p> <p>Take advice as directed by guidance from the DFE / PHE and HCC.</p>	<p>TS to read information sent out, distributing as appropriate and required.</p> <p>Updated information emailed to families</p> <p>Information on website</p>	<p>TS</p> <p>TS</p> <p>TS</p>	<p>Ongoing</p> <p>Sept'21 Ongoing</p> <p>Sept'21</p>	
Transmission of Covid 19 means that the school has to close to all, or some pupils CONTINGENCY OUTBREAK		<p>A separate outbreak management plan outlines what actions will be taken in the case of an outbreak.</p> <p>Including:</p> <ol style="list-style-type: none"> 1. School to maintain the Google Classroom platform so that this can be used if required. 2. Bubbles reinstated where necessary 3. Limiting adults on site 4. Use of register of Key Workers/PP and vulnerable pupils if a lockdown is reinstated. 	<p>Staff to add learning to website weekly spelling/math and phonics, plus standalone writing tasks.</p> <p>Log ins for all pupils to be updated.</p> <p>Register updated for KW/PP/VULNERABLE incase of further National lockdown.</p>	<p>Class teachers</p> <p>JSPC</p> <p>TS/MH</p>	<p>Ongoing</p> <p>Sept '21</p>	