



NEWSLETTER



Friday 4th September 2026

Monday	P.E. day Willow Class P.E. day Oak Class
Tuesday	P.E. day Beech Class Stay and Play for new Reception children: 1.30-2.30 pm Sports Clubs available 3.05-5pm (see further information below and flyer attached to email)
Wednesday	P.E. day Willow Class Sports clubs available 3.05-5pm
Thursday	Sports clubs available 3.05-5pm New YR start at 9 to 11.45
Friday	New YR: 8.20-11.45 Forest School afternoon: Beech Class P.E. day Oak Class

Welcome Back!

It has been wonderful to welcome everyone back to school over the past two days. The children have returned looking incredibly smart in their uniforms and have quickly settled back into school life with enthusiasm and positivity.

We hope that all of our families had a restful and enjoyable summer break and were able to make the most of the holiday time together.

A particularly warm welcome goes to our new pupils, Daisy (Year 5), Saskia (Year 5) and Nolan (Year 2). We are delighted that they have joined our school community and have already made a great start.

We are also pleased to welcome Mrs Lindsey Robinson, who will be teaching Willow Class on Mondays while Mrs Radley has her leadership and planning time. We are delighted to have Mrs Robinson as part of our team and know she will be a fantastic addition to our school community.

We look forward to a year filled with learning, friendship, opportunities and success for all our children.

Staff Training Days and reminders from the team

Our staff training days were both productive and valuable. All partnership staff took part in essential safeguarding training to ensure we continue to play our part in working alongside other agencies to keep children safe.

We also reviewed updated policies and completed training in allergy awareness and the use of adrenaline auto-injectors.

It was lovely to welcome a few families into school on Wednesday for a pre-term "check-in" before the children returned on Thursday.

Our teaching assistants also benefited from excellent training from the Virtual School, focusing on therapeutic approaches to play.

Wrap Round Care and new Sports Club offer

With very little notice to the school, the wraparound care provision was withdrawn due to insufficient bookings to make it financially viable.

While the initial parent survey indicated stronger interest, this did not translate into enough regular bookings for the provider to cover staffing and operating costs.

Unfortunately, the timing during the summer holidays made it particularly challenging to secure an immediate alternative, with key contacts unavailable.

In the meantime, an interim sports club provision has been established, offering care just below the wraparound threshold. This is available to all families and can be booked quickly and easily online using the link or QR code provided in the email.

It runs on a Tuesday, Wednesday and Thursday from 3.05 to 5pm

Teacher led clubs will be provided for this half term on a Monday from 3 -4pm for Years 1-6.

Hot Lunches

As you know, the majority of West Sussex schools have recently moved to a new hot lunch provider, with Apetito supplying the meals and ISS managing delivery and logistics.

Thank you for your patience while the new system has been introduced. We are aware that some families experienced login difficulties, but these appear to have been ironed out.

Any change takes time to bed in fully, but the food served yesterday looked to be of a very good standard.

On our INSET day, the staff team discussed what reminders they felt were important for the start of the year.

Smart Watches

Smart watches, or watches that can be used for games, messaging or communication, should not be brought into school.

Hair Accessories

Hair accessories should be simple and not include items such as ears, crowns or other large decorative additions. Long hair should be tied back where possible to help reduce the spread of head lice.

Painting Aprons

If your child would like to bring in an old shirt to use as a painting apron, please name it clearly and send it into school to be kept on their peg.

Toys and Personal Items

Children should not bring toys, trading cards, fidget toys or other personal items into school unless specifically requested or agreed by their class teacher.

Please Note

To help maintain a safe and focused learning environment, any watches, jewellery, toys or hair accessories that do not meet our school expectations will be collected and returned to parents at the end of the day.

PE Days

 Check the Calendar above to see your child's usual PE day.

 Children should come to school wearing their PE kit on PE days, as they will not be changing in school.

School Uniform Reminder

✓ Grey skirts, pinafores and trousers should be worn as part of our school uniform and do not need to have a school logo.

✓ School jumpers, cardigans and fleeces must have the school logo.

✓ PE T-shirts should also have the school logo.

✓ School polo shirts do not need to have a logo and plain RED polo shirts are acceptable.

 Please ensure all uniform and PE kit items are clearly named.

 To help keep costs down, supermarket grey skirts, pinafores and trousers are absolutely fine and do not need to be purchased from our uniform supplier.

Year Ahead Dates Sent Out

- ✓ Digital copy shared
- ✓ Paper copy sent home today

Meet the Teacher Event

 Currently being reviewed in terms of how we are able to facilitate this with part time staff/ running clubs on a Monday and staff meetings etc. However, the teachers are always available at the end of days to briefly catch up or make an appointment.

Class Email Addresses

 Oak Class	 Oak@singleton.school
 Beech Class	 Beech@singleton.school
 Willow Class	 Willow@singleton.school

Who Should I Contact?

School Office

Please contact the school office for any administrative enquiries, including attendance, appointments, payments, clubs and general school information.  Office@singleton.school

Class Teacher

Your child's class teacher should be your first point of contact for any questions or concerns relating to your child's learning, wellbeing or classroom experiences. **(Class emails)**

Headteacher

Please contact the Headteacher if you have a concern that has not been resolved through the class teacher, wish to discuss a safeguarding matter, or need to make the school aware of a significant family circumstance that may affect your child at school.  Head@singleton.school

Working Together

We are committed to working in partnership with families and will always do our best to ensure that any concerns communicated through the correct channels, are addressed promptly and appropriately.

Please Ask

- We will always do our best to listen, explain and support.
- If you are unsure about something, please ask.
- We ask that all communication remains respectful and constructive.
- It is always better to seek clarification than to worry or make assumptions.

- We encourage questions to be asked with curiosity rather than judgement, helping us work together to understand situations and find the best way forward for every child.
- We are happy to communicate by email where a question can be answered or a situation can be resolved quickly and easily.
- If a matter is more complex, sensitive or requires discussion, we may invite you to a face-to-face meeting or telephone call.
- If the tone of correspondence is inappropriate, accusatory or unhelpful, we will not continue the discussion by email and instead arrange a meeting so that the matter can be addressed more effectively and positively.

Have a wonderful weekend and we look forward to welcoming our new reception children to Singleton next week.

Mrs Smyth and the Singleton Team