



# NEWSLETTER



Friday 18th December 2025

## Dates for next week

Monday 5 <sup>th</sup> January 2026	Back to school: assessment week Sign up for clubs on MCAS today P.E. Willow Class
Tuesday	P.E. Oak and Beech Class
Wednesday	Clubs restart P.E. Willow Class
Thursday	
Friday	P.E. Oak and Beech Class

### New Year Reset Button!

Although Christmas is still to come, as a headteacher, I'm always thinking forward. The New Year is a perfect time to pause, reset, and reflect and ensure our school procedures and policies are running smoothly.

Please can members of staff not be referred to by 'nick names' at home. We now have several children in Willow Class routinely referring to Miss Kitka and Mrs Byrne in this way, which is not appropriate.

Parking or turning in front of the gates on the yellow zig-zag lines is not permitted.

Between 8.30 and 9am your child will be marked as late. After 9 am they are marked as unauthorised absence

Any emails regarding absences will now be followed up with a phone call in line with safeguarding practice

Regular check in phone calls will be made when illness is protracted.

It is vital that we have an accurate picture of any illness to monitor for patterns / potential outbreaks

Sickness must be followed by 48 hours at home to help prevent an outbreak.

**Holidays in term time are not authorised**, unless the circumstances are exceptional and there has not been a history of term time holiday in the past. Fines are per parent, per child.

Fines Penalty Notices (FPN) are: for the first occasion a child is absent without authority the FPN is £160, and a parent is given the opportunity to pay within 21 days at a rate of £80.

For the second occasion the same child is absent without authority the FPN is £160.

For the third occasion the same child is absent without authority a FPN may not be issued and instead the case may be referred direct to a Magistrates Court or alternative interventions may be considered.

A holiday of 15 consecutive missed school days will be directed to a Magistrates court.

Thank you for your support with these matters.

## Carol service for Beech and Oak Classes

On Tuesday evening, our talented singers joined forces with Singleton and delivered a truly beautiful and uplifting performance at the Priory. It sounded like one united choir, and we could not be prouder!

Well done and thank you to Amelia, Francesca, Primroze, Liliya, Alf, Jess, Abel, Margot, Maisy, Ruby, Martha, Seren, George L and Raya!

A big thank you to all the parents who attended and supported the event, and special thanks to the Boxgrove PTA for organizing the raffle and refreshments. I also want to thank Miss Cain for her hard work rehearsing with the children.

## Christmas Gift from the PTA

Today your child will bring home a book from the PTA as a special Christmas gift. Thank you to the PTA for organising this for our children. We look forward to hearing their book reviews in January!

## Christmas Best Wishes

As we reach the end of our first term as a school partnership, I want to extend a heartfelt thank you to the Governing Body, PTA, volunteers, parents, and amazing children. Your commitment, energy, and collaboration have made this term very special.

A huge thank you to our dedicated teaching and support team. You've managed changes to timetables the school structure with professionalism and positivity, and embraced new challenges too. Your hard work has made a real difference – thank you.

A special thanks to Mrs. Radley for her work as Deputy Head and Willow Class teacher. Her dedication and leadership have been invaluable, as she has stepped into this new role. We know she will continue to make a huge difference for our school community. Thank you for everything you've done so far and for all that's to come!

On behalf of the school team, thank you for all of your best wishes, cards and gifts – it is so kind of you.

Wishing you all a joyful and peaceful Christmas and a wonderful start to the New Year!

*Theresa Smyth* and the Singleton Team

